

**Barbican Underfloor Heating Working Party (WP) Meeting**  
**17<sup>th</sup> October 2016 at 6:30pm**

<b>Attendee</b>		<b>Organisation</b>
Gareth Moore	GM	Deputy Chair - Barbican Residential Committee Chair & Common Councillor For Cripplegate Ward
Michael Bennett	MB	Barbican Estate Office
Mike Saunders	MS	CoL Housing Property Services
Mick McGee	MM	CoL Housing Property Services
Christopher Sedgewick	CS	CoL Housing Property Services
Shaunna McFarlane	SM	CoL Housing Property Services
Renu Gupta	RG	Resident
Mary Hickman	MH	Resident
Tim Macer	TM	Resident
Sarah Bee	SB	Resident
Ted Reilly	TR	Resident
Garth Leder	GL	Resident
Kate wood	KW	Resident

Apologies:

Craig Allen

Resident

**Minutes**

<b>Item</b>	<b>Key discussion &amp; action points</b>	<b>Who</b>
<b>1</b>	<p><b>Introductions</b></p> <p>Welcome from Chair, Gareth Moore and introductions made.</p> <p>Shaunna McFarlane introduced as the new Asset Monitoring Officer taking over from David Downing.</p>	
<b>2</b>	<p><b>Review of Preceding minutes.</b></p> <p>MH confirmed that she gave apologies for the last meeting.</p> <p>TR advises GL should have been marked down as 'Resident' under organisation.</p> <p>MS confirms Action 1 complete and meeting notes have been sent to Concero and the Corporate Energy Manager.</p> <p>MS advises Action 2 has not been successful he will be trying another route in getting the new Corporate Energy Manager to the meetings, if this does not work we may need to look into getting a day meeting scheduled in.</p> <p>CS confirms Action 3 to provide Concero with half hourly meter readings from the period of April 15 – March 16 has been done.</p>	<b>MS</b>
<b>3</b>	<p><b>Update on progress with cyclo control systems tender.</b></p> <p>MM confirms tender has been done and awarded to Schneider Electrics.</p>	

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	<p>Schneider Electrics will start works on Tuesday 8<sup>th</sup> November; they have confirmed Breton House will be the first block to be installed.</p> <p>MM confirms old system and new system will run parallel to ensure new system is working correctly.</p> <p>TR has requested the tender documents to be provided to the Party at the next meeting</p> <p>MM confirms new system will also send daily reports with details of the temperatures and when the system turns on and off.</p>	<b>MM/MS</b>
<b>4</b>	<p><b>Update on tendering for electricity supply tariff.</b></p> <p>MS confirms Anne Mason is on leave and was unable to attend the meeting, but she has advised the tariff has been tendered and the results are due to be sent back.</p> <p>Once back, results will go through to LVT.</p> <p>MS to speak to Anne Mason and advise who has won tender, what the rates are and when they are to start.</p> <p>MS advises that we have had the report back from Concero in regards to the Demand-Side Response. X2 companies have acted as aggregators and have provided Concero with figures.</p> <p>MS to provide report. <b>See Document attached to Minutes</b></p> <p>TR advises it would be good to get details sent out to all resident in regards to the new tariff and the affect it would have on them.</p> <p>MS confirms this is done as part of the normal procedure.</p>	<b>MS</b>
<b>5</b>	<p><b>Paper from Resident on UFH being supplied outside core period of Oct – Apr</b></p> <p>The Working Party welcomes the report from the resident in Lauderdale Tower, and thanks him for taking the time and an active interest.</p> <p>They can confirm that UFH is often on during Sept/May - i.e. before 1 Oct and after 30 April – as per the lease agreement – “at other reasonable times”</p> <p>The Party would like to point out that taking the critical number of residents in to account no longer applies with implementing the system, as officers monitor weather forecasts, via sites weather online and BBC, during the months of Sept/May with emphasis on overnight minimum temperatures in deciding whether to turn on/off the UFH.</p>	

Item	Key discussion & action points	Who
	<p data-bbox="280 237 536 273"><b>AOB/Next Meetings</b></p> <p data-bbox="280 300 464 336">Next meeting:</p> <p data-bbox="280 362 501 398">06/12/16 at 18:30</p> <p data-bbox="280 425 600 461">Proposed dates for 2017</p> <ul data-bbox="328 488 767 730" style="list-style-type: none"> <li data-bbox="328 488 692 524">• Monday 6th March 2017</li> <li data-bbox="328 551 687 586">• Monday 19th June 2017</li> <li data-bbox="328 613 767 649">• Monday 18th September 2017</li> <li data-bbox="328 676 748 712">• Monday 4th December 2017</li> </ul>	